

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
February 24, 2025**

Present

Mr. Harry Brown, President
Mrs. Frances Bell, Vice-President
Mr. Francis Pooley, Secretary
Ms. Joan Mason-Dollmann, Finance Officer

Absent

Ms. Diane Hartill, Trustee

Also present, Michael Squillante, Director; Janet Anderson, Business Manager; Andrew Story, Assistant Director, and two members of the Library community.

Call to Order

Mr. Brown called the meeting to order at 6:00pm, and the Pledge of Allegiance was recited.

Approval of Minutes

There was a motion to approve the minutes of the January 27, 2025 Regular Meeting of the Board of Trustees. (Pooley, Mason-Dollmann; unanimous)

Period for Public Expression

None.

Correspondence

None.

Director' Report

The Board reviewed the Director's Report with interest.

Financial Report

The Board reviewed the Financial Reports.

The February Bills were presented and there was a motion to approve them. (Pooley, Mason-Dollmann; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Mason-Dollmann, Pooley; unanimous)

New Business

2025 NYS Annual Report

There was a motion to approve the NYS Annual Report as amended. (Bell, Pooley; unanimous)

Telephone System Proposal

There was a motion to approve the Telephone System upgrade proposal from Commpath at a cost not to exceed \$16,500. (Pooley, Mason-Dollmann; unanimous)

Retaining Wall Proposals

There was a motion to approve the proposal from JNR Masonry for the kneewall at the entrance of the building at a cost not to exceed \$16,250.

Old Business

Facility Projects Update

Mr. Squillante discussed the progress of a number of Facility Projects.

Executive Session

There was a motion to adjourn into Executive Session for the purpose of discussing the employment status of a particular employee. (Bell, Mason-Dollmann, unanimous)

Next Library Board meeting

Monday, March 31, 2025, at 6pm.

Adjournment

There being no further business, there was a motion to adjourn at 7:25pm. (Bell, Pooley; unanimous)

Respectfully submitted,

Mr. Francis Pooley, Secretary