

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
of the  
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY  
January 27, 2025**

**Present**

Mr. Harry Brown, President  
Mrs. Frances Bell, Vice-President  
Mr. Francis Pooley, Secretary  
Ms. Joan Mason-Dollmann, Finance Officer

**Absent**

Ms. Diane Hartill, Trustee

Also present, Michael Squillante, Director; Janet Anderson, Business Manager; Andrew Story, Assistant Director.

**Call to Order**

Mr. Brown called the meeting to order at 6:01pm, and the Pledge of Allegiance was recited.

**Approval of Minutes**

There was a motion to approve the minutes of the December 2, 2024 Regular Meeting of the Board of Trustees. (Mason-Dollmann, Pooley; unanimous)

**Period for Public Expression**

None.

**Correspondence**

The Board reviewed a letter from Kordel Hammond regarding the automatic front doors. Mr. Squillante gave the Board a history of the Library's experience with that entrance and informed them of the next steps to be taken.

**Director's Report**

The Board reviewed the Director's Report with interest.

**Financial Report**

The Board reviewed the Financial Reports.

The December and January Bills were presented and there was a motion to approve them. (Pooley, Mason-Dollmann; unanimous)

**Personnel Report**

There was a motion to approve the Personnel Report. (Mason-Dollmann, Pooley; unanimous)

**New Business**

2025-26 Proposed Budget

There was a motion to approve the 2025-26 Proposed Budget as presented. (Bell, Pooley; unanimous)

Telephone System Proposal

There was a motion to table the Telephone System Proposal until more information could be gathered. (Mason-Dollmann, Pooley; unanimous)

**Old Business**

Facility Projects Update

Mr. Squillante discussed the progress of a number of Facility Projects.

**Executive Session**

None.

**Next Library Board meeting**

Monday, February 24, 2025, at 6pm.

**Adjournment**

There being no further business, there was a motion to adjourn at 6:45pm. (Bell, Pooley; unanimous)

*Respectfully submitted,*

Mr. Francis Pooley, Secretary