

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
October 28, 2024**

Present

Mr. Harry Brown, President
Mrs. Frances Bell, Vice-President
Mr. Francis Pooley, Secretary
Ms. Joan Mason-Dollmann, Finance Officer
Ms. Diane Hartill, Trustee

Also present, Michael Squillante, Director; Janet Anderson, Business Manager; Andrew Story, Assistant Director; Gabrielle Manthos-Gomez, Adult Services Librarian; Mr. Al Coster of Baldessari and Coster, LLP; and a member of the community.

Call to Order

Mr. Brown called the meeting to order at 7:01pm, and the Pledge of Allegiance was recited.

Approval of Minutes

There was a motion to approve the minutes of the September 23, 2024 Regular Meeting of the Board of Trustees. (Mason-Dollmann, Bell; unanimous)

Period for Public Expression

None.

Presentation of Annual Audit

Mr. Al Coster of Baldessari and Coster, LLP presented the Library's independent audit for the 2023-24 fiscal year. He answered several of Board's questions regarding the audit, the NYS Comptroller's Report, and the most recent GASB Valuation Report. The audit will be available on the Library's website shortly.

Correspondence

None.

Director' Report

The Board reviewed the Director's Report with interest.

Financial Report

The Board reviewed the Financial Reports.

The October Bills were presented and there was a motion to approve them. (Pooley, Bell; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Hartill, Mason-Dollmann; unanimous)

New Business

Acceptance of Annual Audit

There was a motion to accept the Library's audit of the 2023-24 fiscal year. (Hartill, Pooley; unanimous)

Approval of NYS Comptroller's Report

There was a motion to approve the NYS Comptroller's Report. (Hartill, Mason-Dollmann; unanimous)

GASB Valuation Report

The Board reviewed and discussed the GASB Valuation Report.

Local History Collection Policy

There was a motion to approve the Local History Collection Policy as presented. (Pooley, Bell; unanimous)

Facility Projects Update

Mr. Squillante discussed upcoming repairs to the exterior stairwell in the rear of the building, the addition of a door in the Circulation Area, and the construction of a knee wall near the front entrance.

Old Business

None.

Executive Session

There was a motion at 7:45pm to enter into Executive Session to discuss a particular employee and their employment status. (Pooley, Bell; unanimous)

There was a motion (Bell, Hartill; unanimous) to exit Executive Session at 8:23 pm. No action was taken.

Next Library Board meeting

Monday, November 25, 2024, at 7pm.

Adjournment

There being no further business, there was a motion to adjourn at 8:24pm. (Bell, Mason-Dollmann; unanimous)

Respectfully submitted,

Mr. Francis Pooley, Secretary

